



WE'RE HIRING!

ACCOUNT EXECUTIVE

MAJOR RESPONSIBILITY

Responsible for reviewing, monitoring, updating and surveying of sales distribution of the products of the company. Ensures the attainment of Department's of target sales and/or goals

SPECIFIC DUTIES AND RESPONSIBILITIES

- Monitors and updates the sales distribution of products of the company. Furthermore, ensure that company's target sales are being attained.
- Frequent and regular visitation to dealers and/or client to ensure:
- Concerns, problems and queries are addressed
- Excellent client and/or customer services and relations
- Updates and monitors the following to ensure the effective promotion and selling of company's items:
- Company's and dealers stock availability and inventory

JOB SPECIFICATIONS

- Female Graduate of Four year baccalaureate course (Bachelor's Degree in any Business, Management and/or Marketing course.
- One (1) year work of experience as Marketing, Account and/or Sales Executive.
- With a pleasing personality.
- Can start ASAP; Work Location: Ortigas Center, Pasig City

Send your resume at hrassistant@jbmusic.com.ph